

**Bracknell Forest Council  
Record of Decision**

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| <b>Work Programme Reference</b> | <b>I049648</b> |
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1. **TITLE:** Executive Response to the Adult Social Care and Housing Overview & Scrutiny Panel Working Group on the Review of the Council's Role in Regulated Adult Social Care Services

2. **SERVICE AREA:** Adult Social Care, Health & Housing

3. **PURPOSE OF DECISION**

For the Executive to respond to the recommendations raised by the Adult Social Care and Housing Overview & Scrutiny Panel Working Group in its report on looking at the Council's Role in Regulated Adult Social Care Services.

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the following recommendations of the Working Group on "A Review of the Council's role in Regulated Adult Social Care Services":

i. Are accepted

Recommendation 6.3 Checks be made to ensure that local care providers adopt and implement a missing person's procedure which includes up to date contact details and reflects the outcome of the Thames Valley Police's review of missing persons' guidance on the procedure to be followed in the event of the unexpected absence of a person receiving care in order to safeguard vulnerable adults.

Recommendation 6.4 Validation Guidelines be expanded to include a section explaining how benchmarks are identified and giving information regarding the service aspects that the Council measures performance against.

ii. That the following recommendation is partially accepted

Recommendation 6.2 The Quality Assurance Framework be expanded to include collection of the views of people who self-fund their care.

iii. That the following recommendation is not accepted:

Recommendation 6.1 The plan for the emergency evacuation of care / nursing home premises that is practiced regularly be reconsidered with a view to introducing a more practical emergency response procedure reflecting residents' disabilities and conditions as far as possible within safety requirements.

7. **REASON FOR DECISION**

The Overview and Scrutiny Working Group has spent considerable time on the review of a very complex subject, which involves a range of agencies. The complexities have resulted

in some level of misunderstanding of the range of legislation, and of the responsibilities of the various regulatory bodies involved in services, and therefore in the powers available to the Council to implement the some of the recommendations.

**8. ALTERNATIVE OPTIONS CONSIDERED**

Not applicable.

**9. PRINCIPAL GROUPS CONSULTED:** Not applicable

**10. DOCUMENT CONSIDERED:** Report of the Director of Adult Social Care, Health & Housing

**11. DECLARED CONFLICTS OF INTEREST:** None

| <b>Date Decision Made</b> | <b>Final Day of Call-in Period</b> |
|---------------------------|------------------------------------|
| 16 December 2014          | 23 December 2014                   |

**Bracknell Forest Council  
Record of Decision**

|                                 |                |
|---------------------------------|----------------|
| <b>Work Programme Reference</b> | <b>I046445</b> |
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1. **TITLE:** Draft Capital Budget 2015/16

2. **SERVICE AREA:** Corporate Services

3. **PURPOSE OF DECISION**

To approve the Council's budget proposals for consultation.

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive:

- i. Approves, for consultation, an initial Council funded capital programme of £16.818m for 2015/16 as set out in paragraph 5.24 and summarised in Annex A of the Borough Treasurer's report , including the schemes listed in Annexes B – F.
- ii. Approves as a supplementary capital approval funding in 2014/15 of £0.447m for Binfield Learning Village at Blue Mountain, as outlined in the Funding Model agreed by Executive in October 2014.
- iii. Approves, for consultation, the inclusion of an additional budget of £1m for Invest to Save schemes.
- iv. Approves, for consultation, the inclusion of £1.880m of expenditure to be funded from S106 as outlined in paragraph 5.25 of the Borough Treasurer's report.
- v. Approves, for consultation, the inclusion of £17.804m of expenditure to be externally funded as outlined in paragraph 5.25 of the Borough Treasurer's report.
- vi. Approves the virements totalling £0.33m to the 2014/15 Children Young People and Learning Programme, as set out in Annex I of the Borough Treasurer's report, in order to meet the demands of the School Places Plan.

7. **REASON FOR DECISION**

The reasons for the recommendations are set out in the Borough Treasurer's report.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The alternative options are considered in the Borough Treasurer's report.

9. **PRINCIPAL GROUPS CONSULTED:** Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and

voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.

10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services

11. **DECLARED CONFLICTS OF INTEREST:** None

| <b>Date Decision Made</b> | <b>Final Day of Call-in Period</b> |
|---------------------------|------------------------------------|
| 16 December 2014          | 23 December 2014                   |

**Bracknell Forest Council  
Record of Decision**

|                                 |                |
|---------------------------------|----------------|
| <b>Work Programme Reference</b> | <b>I046350</b> |
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1. **TITLE:** Draft Revenue Budget 2015/16

2. **SERVICE AREA:** Corporate Services

3. **PURPOSE OF DECISION**

To approve the Council's budget proposals for consultation.

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive:

- i. Agree the draft budget proposals for 2015/16 as the basis for consultation with the Overview & Scrutiny Commission and other interested parties or individuals.
- ii. Agree the Treasury Management Strategy and associated documents at Annexe E of the Borough Treasurer's report and request that the Governance and Audit Committee review each of the key elements.
- iii. Agree that the 2015/16 Schools Budget be set at the estimated level of grant income plus any accumulated balances, with the Executive Member for Children, Young People and Learning authorised to make amendments and agree budgets for schools and services centrally managed by the Council.
- iv. Approve the virements relating to the 2014/15 budget as set out in Annexes F and G of the Borough Treasurer's report and recommend those that are over £0.100m for approval by Council.

7. **REASON FOR DECISION**

The recommendations are designed to allow the Executive to consult on its draft budget proposals for 2015/16 as required by the Local Government Act 2003.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The range of options being considered is included in the Borough Treasurer's report and its annexes.

9. **PRINCIPAL GROUPS CONSULTED:** Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or

group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.

- 10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services
- 11. **DECLARED CONFLICTS OF INTEREST:** None

| <b>Date Decision Made</b> | <b>Final Day of Call-in Period</b> |
|---------------------------|------------------------------------|
| 16 December 2014          | 23 December 2014                   |

**Bracknell Forest Council  
Record of Decision**

|                                 |                |
|---------------------------------|----------------|
| <b>Work Programme Reference</b> | <b>I050376</b> |
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1. **TITLE:** Annual Audit Letter
2. **SERVICE AREA:** Corporate Services
3. **PURPOSE OF DECISION**

To approve the External Auditor's Annual Audit Letter.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive note the Annual Audit Letter 2013/14 at Appendix 1 of the Borough Treasurer's report.

7. **REASON FOR DECISION**

The Annual Audit Letter must be considered in public by those charged with governance. In Bracknell Forest this is the Governance and Audit Committee. However, given the Executive's overall responsibilities it is important that it also receives the report.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None.

9. **PRINCIPAL GROUPS CONSULTED:** Not applicable.
10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services
11. **DECLARED CONFLICTS OF INTEREST:** None

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|---------------------------|------------------------------------|
| 16 December 2014          | 23 December 2014                   |

**Bracknell Forest Council  
Record of Decision**

|                                 |                |
|---------------------------------|----------------|
| <b>Work Programme Reference</b> | <b>I050129</b> |
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1. **TITLE:** Joint Commissioning Strategy for Intermediate Care

2. **SERVICE AREA:** Adult Social Care, Health & Housing

3. **PURPOSE OF DECISION**

The three year Joint Commissioning Strategy for Intermediate Care is being submitted to the Executive for approval. Intermediate Care is funded by Bracknell Forest Council and Bracknell and Ascot Clinical Commissioning Group through a section 75 Agreement. This strategy defines the future vision, principles and outcomes for intermediate care within the local area, analyses current service delivery and future demand, models for development and priorities for future development.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the overall approach within the Joint Commissioning Strategy for Intermediate Care 2015 – 2018 is approved, and that final approval, following comment from the Clinical Commissioning Group, is delegated to the Better Care Fund Programme Board

7. **REASON FOR DECISION**

To ensure that the strategic direction for people who require Intermediate Care and their carers continues to reflect:

- the needs of the people concerned
- national strategic direction
- recognised best practice

This strategy builds on the successful approach to the provision of Intermediate Care currently provided by the Council in partnership with Berkshire Healthcare NHS Trust (BHFT), and which is jointly commissioned through a S75 pooled budget arrangement between the Council and Bracknell and Ascot Clinical Commissioning Group (BACCG). The current arrangements are detailed in Appendix 2 of the Joint Commissioning Strategy

8. **ALTERNATIVE OPTIONS CONSIDERED**

To continue to provide intermediate care as defined in current contracts, however this would risk not taking account of new duties in the Care Act or national and local developments in integrated health and social care services or the feedback from the local population.



9. **PRINCIPAL GROUPS CONSULTED:** Commissioners and providers of Intermediate Care Services  
Organisations that refer to the service  
Feedback from people who have used the service
10. **DOCUMENT CONSIDERED:** Report of the Director of Adult Social Care, Health & Housing
11. **DECLARED CONFLICTS OF INTEREST:** None

| <b>Date Decision Made</b> | <b>Final Day of Call-in Period</b> |
|---------------------------|------------------------------------|
| 16 December 2014          | 23 December 2014                   |

**Bracknell Forest Council  
Record of Decision**

|                                 |                |
|---------------------------------|----------------|
| <b>Work Programme Reference</b> | <b>I047847</b> |
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1. **TITLE:** Corporate Performance Overview Report

2. **SERVICE AREA:** Chief Executive's Office

3. **PURPOSE OF DECISION**

To inform the Executive of the Council's performance over the second quarter of 2014-15

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the performance of the Council over the period from July - September 2014, highlighted in the Overview Report in Annex A of the Chief Executive's report be noted.

7. **REASON FOR DECISION**

To brief the Executive on the Council's performance, highlighting key areas, so that appropriate action can be taken as appropriate if needed.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None applicable.

9. **PRINCIPAL GROUPS CONSULTED:** N/A

10. **DOCUMENT CONSIDERED:** Report of the Assistant Chief Executive

11. **DECLARED CONFLICTS OF INTEREST:** None

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|---------------------------|------------------------------------|
| 16 December 2014          | 23 December 2014                   |

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Record of Decision**

|                                 |                |
|---------------------------------|----------------|
| <b>Work Programme Reference</b> | <b>I050132</b> |
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1. **TITLE:** 2014 School Exam Results (Provisional)
2. **SERVICE AREA:** Children, Young People and Learning
3. **PURPOSE OF DECISION**

To brief the Executive on the Bracknell Forest schools' examination results and end of key stage results for 2014.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive
6. **DECISION:**

That the Executive:

- i. Notes the expectation that schools continue to raise standards of pupil achievement to improve economic competitiveness in a global economy.
- ii. Notes the unvalidated test and examination results in Bracknell Forest schools in the academic year 2013-14 (validated results are not available until later in the academic year) and changes to the School Improvement Service.
- iii. Endorses the actions taken to develop School Improvement practice to meet a more challenging context.
- iv. Reaffirms the ambition for all Bracknell Forest Schools to be 'good' schools.

7. **REASON FOR DECISION**

Education nationally has undergone a decade of transformation and ongoing change. The cumulative impact on schools of a raft of ongoing changes is challenging to manage. In addition to the impact on schools, the changes have implications for LA school improvement services. This report presents the current state of play and outlines the changes being made to better meet the emerging needs of schools.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None.

9. **PRINCIPAL GROUPS CONSULTED:** Not applicable
10. **DOCUMENT CONSIDERED:** Report of the Director of Children, Young People & Learning.

11. **DECLARED CONFLICTS OF INTEREST:** None

| <b>Date Decision Made</b> | <b>Final Day of Call-in Period</b> |
|---------------------------|------------------------------------|
| 16 December 2014          | 23 December 2014                   |

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Record of Decision**

|                                 |                |
|---------------------------------|----------------|
| <b>Work Programme Reference</b> | <b>I050552</b> |
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1. **TITLE:** Sexual Health Tender
2. **SERVICE AREA:** Adult Social Care, Health & Housing
3. **PURPOSE OF DECISION**

To agree to the recommendation contained within the report in respect of the provision of Sexual Health Services for Reading, Wokingham, West Berkshire and Royal Borough of Windsor and Maidenhead (RBWM) Local Authorities all working under the umbrella of Adult Social Care, Health and Housing. This recommendation follows a robust evaluation of tenders submitted from shortlisted candidates. (Please note Bracknell Forest and Slough Borough Councils provision was agreed in May 2014.)

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Sexual Health contract commencing 1<sup>st</sup> April 2016 is awarded to Tenderer 1 (As detailed in the confidential Annex to the Director of Adult Social Care, Health and Housing's report) by Reading, Wokingham and West Berkshire Local Authorities.

7. **REASON FOR DECISION**

To ensure that residents of Reading, Wokingham and West Berkshire Local Authorities can access appropriate Sexual Health services subject to individual need that are focussed on achieving national outcomes, the reduction of need and value for money.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Reading, Wokingham and West Berkshire Local Authorities considered no other options.

9. **PRINCIPAL GROUPS CONSULTED:** All key stakeholders, including Local Authorities, Public Health colleagues, the Voluntary and Community Services, Clinical Commissioning Groups (CCGs), Healthwatch, Elected Members, current and interested providers and the Public.

10. **DOCUMENT CONSIDERED:** Report of the Director of Adult Social Care, Health & Housing

11. **DECLARED CONFLICTS OF INTEREST:** None

|                           |                                    |
|---------------------------|------------------------------------|
| <b>Date Decision Made</b> | <b>Final Day of Call-in Period</b> |
| 16 December 2014          | 23 December 2014                   |

**Bracknell Forest Council  
Record of Decision**

|                                 |                |
|---------------------------------|----------------|
| <b>Work Programme Reference</b> | <b>I050521</b> |
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1. **TITLE:** School Capacity Strategy and Funding Strategy

2. **SERVICE AREA:** Children, Young People and Learning

3. **PURPOSE OF DECISION**

To approve the School Capacity Strategy and Funding Strategy

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive:

- i. Note the forecast demand for school places, and the arrangements for creating new school places that are required to keep pace with the demand.
- ii. Endorse the School Capacity Strategy as set out in the confidential Appendix B appended to the Director of Children, Young People and Learning's report.
- iii. Agrees the Funding Strategy as set out in the confidential Appendix C appended to the Director of Children, Young People and Learning's report

7. **REASON FOR DECISION**

Provision of new school places will continue to constitute a significant element on the Council's Capital Programme with multiple projects across all sectors spanning many years.

The Council has a statutory duty to provide sufficient school places, and the impact of rising rolls and new housing has made this an important issue for Bracknell Forest, carrying significant financial implications.

The Executive last approved the School Capacity Strategy in October 2012, and this has been updated to reflect the current revised requirements for new school places.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Options for creating additional school places include creation of surge classrooms, expansion of existing schools and construction of new schools, and these are set out in the body of the report.

9. **PRINCIPAL GROUPS CONSULTED:** Pupil Place Planning Board  
Education Capital Programme Board  
Asset Management Group

10. **DOCUMENT CONSIDERED:** Report of the Director of Children, Young People & Learning.

11. **DECLARED CONFLICTS OF INTEREST:** None

| <b>Date Decision Made</b> | <b>Final Day of Call-in Period</b> |
|---------------------------|------------------------------------|
| 16 December 2014          | 23 December 2014                   |

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|                                 |                |
|---------------------------------|----------------|
| <b>Work Programme Reference</b> | <b>I050653</b> |
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1. **TITLE:** Bracknell Town Centre Supplementary Capital Expenditure

2. **SERVICE AREA:** Chief Executive's Office

3. **PURPOSE OF DECISION**

Recommendation to Council for approval for additional capital expenditure which is essential to enable the delivery of the regeneration of Bracknell town centre.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive recommends to Council approval for additional capital expenditure of £12.4m plus stamp duty of up to £0.6m.

7. **REASON FOR DECISION**

The regeneration of Bracknell town centre is one of the Council's overarching priorities.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Outlined in the report but, in short, the Council could choose not to approve the additional capital expenditure sought in the report. This would mean that the town centre development would not be financially viable and, as a result, it would not proceed.

9. **PRINCIPAL GROUPS CONSULTED:** None

10. **DOCUMENT CONSIDERED:** Report of the Assistant Chief Executive

11. **DECLARED CONFLICTS OF INTEREST:** None

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|---------------------------|------------------------------------|
| <b>Date Decision Made</b> | <b>Final Day of Call-in Period</b> |
| 16 December 2014          | 23 December 2014                   |



**Bracknell Forest Council  
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|                                 |                |
|---------------------------------|----------------|
| <b>Work Programme Reference</b> | <b>I050841</b> |
|---------------------------------|----------------|

1. **TITLE:** Coral Reef Enhancement Programme
2. **SERVICE AREA:** Environment, Culture & Communities
3. **PURPOSE OF DECISION**

To consider a request for capital funding to undertake refurbishment work at Coral Reef Waterworld.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive
6. **DECISION:**

That the Executive recommend to Council, subject to the outcome of the budget consultation, that:

- i. Capital provision of £11.23m be made to undertake the Coral Reef enhancement works as summarised in paragraph 6.14 of the Director of Environment, Culture and Communities' report
- ii. revenue provision of £593,000 relating to the project be made as detailed in paragraph 6.16 of the Director of Environment, Culture and Communities' report
- iii. The outline HR strategy described in paragraph 6.18 b of the Director of Environment, Culture and Communities' report be endorsed;
- iv. The outline programme as detailed in paragraph 6.19 of the Director of Environment, Culture and Communities' report be noted

7. **REASON FOR DECISION**

Coral Reef has been an iconic feature of Bracknell Forest for 25 years but in order to ensure it can continue to provide a high quality leisure provision for the next 25 years it does require a significant investment to meet the needs and expectations of today's customers.

8. **ALTERNATIVE OPTIONS CONSIDERED**

A range of options have been explored including no refurbishment; modest investment over a number of years; prospect of on-going repairs to the roof structures; and different combinations of flumes and roof repairs or replacement. The current proposal is considered the preferred route forward.

9. **PRINCIPAL GROUPS CONSULTED:** Borough wide
10. **DOCUMENT CONSIDERED:** Report of the Director of Environment, Culture & Communities

11. **DECLARED CONFLICTS OF INTEREST:** None

| <b>Date Decision Made</b> | <b>Final Day of Call-in Period</b> |
|---------------------------|------------------------------------|
| 16 December 2014          | 23 December 2014                   |